



POLICY FOR USING IT FACILITIES

This document details the policy for using the internet and computer facilities at Navjeevan Institute of Management, Nashik. These resources are provided to students and staff to enhance their academic, research, and administrative efforts. To maintain efficient, ethical, and secure use, all users must adhere to the guidelines outlined in this policy.

Purpose of the Policy

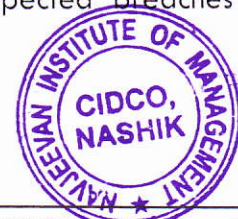
1. Ensure fair and responsible use of the internet and facilities by students and staff.
2. Safeguard the college's network infrastructure and data.
3. Foster a conducive environment for academic and research activities.
4. Provide guidelines for the appropriate use of college resources.

Scope of the Policy

This policy applies to all students and staff members of NIM, Nashik who use the college-provided internet and facilities. It covers all devices connected to the college network and the use of college facilities for internet access.

Policy:

1. All users must use the internet and computer facilities provided by the institute exclusively for academic, research, and administrative purposes related to their roles at the institution.
2. Any use of the internet or facilities for illegal activities, including but not limited to hacking, copyright infringement, or distributing malicious software, is strictly prohibited.
3. Users should avoid accessing or distributing offensive, obscene, or discriminatory content.
4. Personal use of college resources should be limited to non-disruptive activities during designated break times.
5. Users must not engage in any activities that could compromise the security or integrity of the college's network infrastructure, such as attempting to bypass security measures or gain unauthorized access to restricted resources.
6. The installation of unauthorized software or hardware that may pose security risks to the network is prohibited.
7. Users should promptly report any security incidents or suspected breaches to the college administration.



8. Users are expected to conserve network bandwidth and other resources by avoiding excessive or non-essential internet usage, such as streaming media or downloading large files, during peak hours.
9. Printing and other resource-intensive activities should be performed judiciously to minimize waste.
10. Users should respect the privacy of others and refrain from accessing, intercepting, or tampering with their communications or data without proper authorization.
11. Any collection or dissemination of personal information about others must comply with relevant privacy laws and college policies.
12. All users are required to comply with this policy and any additional guidelines or directives issued by the college administration.
13. Violations of this policy may result in disciplinary action, up to and including suspension of network access, academic penalties, or legal consequences, depending on the severity of the offense.

The college administration is responsible for enforcing this policy. They reserve the right to monitor network traffic and usage patterns to ensure compliance and investigate any suspected violations. Users found to be in breach of this policy will be subject to appropriate disciplinary measures. This policy will be reviewed periodically to ensure its effectiveness and relevance. Amendments or updates may be made as necessary to reflect changes in technology, regulations, or institutional requirements. Users will be notified of any significant changes to the policy. By accessing the college's internet and facilities, users acknowledge that they have read, understood, and agreed to comply with this policy. Failure to abide by these guidelines may result in the termination of access privileges and other disciplinary actions.




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